

I-ENG-A® OF ROCHESTER & TWIN CITIES
A Division of WSE Engineering Services, Ltd.
Professional Forensic Engineering

**A MEMBER FIRM OF THE
INVESTIGATIVE ENGINEERS ASSOCIATION**



- Asbestos & Chemical Exposure
- Construction Defects
- Foundation Settlement
- Slip & Fall Reconstruction

- Accident Reconstruction
- Expert Witness Testimony
- Industrial Accidents
- Water Intrusion

- Appliance Damage
- Fires and Explosions
- Property & Structural
- Work Environment Issues



I-ENG-A of Rochester & Twin Cities
A Division of WSE Engineering Services, Ltd.
Professional Forensic Engineering



1765 Restoration Road SW
Rochester, MN 55902

Tel.: (507) 634-4505

Email: wse-mn@ienga.net

www.wse-mn.ienga.net / www.wse.engineering

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I-ENG-A MISSION STATEMENT

I-ENG-A® of Rochester & Twin Cities, A Division of WSE Engineering Services, Ltd. provides insurance and litigation clients with solutions to understand the cause and control costs of soaring claim settlements through knowledgeable and professional investigative support conducted by an experienced and diverse team of forensic experts.

Investigate - Educate - Resolve

I-ENG-A® of Rochester & Twin Cities, A Division of WSE Engineering Services, Ltd. was founded to provide the insurance claims industry and legal and other client representatives with a single source of contact for expertise and information relating to the practice of forensic engineering. It is the goal of the company and its associates to provide clear, concise and comprehensive information, findings and conclusions to claims adjusters, attorneys and risk management professionals in a professional, timely and cost-effective manner.

WSE ENGINEERING SERVICES, LTD.



OUR BELIEFS

Success Is More Than Delivering the Project; Success Is Exceeding Our Client's Expectations.
Our guiding principle is to treat all projects as if they were our own, and all clients as genuine partners.

OUR VISION

To Impact Our Community for Good and Partner with Those Seeking to Do the Same

OUR MISSION

To Provide Strategic Engineering Solutions and A Responsive Service-Oriented Experience for Our Clients
At WSE, We put the Service into Engineering

We provide full-service engineering solutions for any and all projects, regardless of its complexity. Our firm self-performs the majority of our client's engineering solutions, while also maintaining a network of close relationships with specialty firms in order to serve our client's every project need. We excel at developing and nurturing authentic partnerships by effectively collaborating among all team members to develop the most pragmatic engineering solution that meets the needs of all stakeholders.

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I-ENG-A[®] of Rochester & Twin Cities is the forensic division of WSE Engineering Services, Ltd. The firm is a member of the Investigative Engineers Association (I-ENG-A[®]). I-ENG-A[®] was founded in 1991 as the first association of forensic and investigative engineers doing business with the property and casualty insurance industries. Being a member of I-ENG-A allows the member firm to tap into forensic engineering resources regarding claims investigation. No single firm, no matter its size or how broad based its coverage, can possibly provide the level of service and combined resources that the national network of I-ENG-A can offer.

I-ENG-A[®] of Rochester & Twin Cities provides clients with unbiased, comprehensive and concise investigative reports formatted to allow the reader to grasp difficult technical concepts and visualize the reasoning to support the conclusions.

Professional Engineering You Can Count On

WSE Engineering Services, Ltd. is a full-service survey, civil engineering and design firm. They offer services for all types of projects by either self-performing or teaming with handpicked experts that they - and in turn you - can rely on.

WSE Engineering Services, Ltd. is uniquely positioned to be a strategic partner for your next project because their associates are highly experienced with a track record of success.

Their goal is to be extraordinary! They are committed to providing strategic engineering solutions and a responsive, service-oriented experience for their clients. They strive to develop new and strengthen existing relationships with clients, their partners and their peers. In short, **WSE** is eager and prepared to assist every step of the way to ensure you are well-pleased with their services and well-informed with the progress of your project.

At **WSE**, **W**e put the **S**ervice into **E**ngineering!

We Work On Projects Of All Sizes.

We Recognize The Value Of Managing Schedule And Budget For Every Client.

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INVESTIGATIVE ENGINEERS ASSOCIATION EXPERTISE

I-ENG-A® of Rochester & Twin Cities, A Division of WSE Engineering Services, Ltd. has the ability to draw from the diverse resources of the Investigative Engineers Association network of forensic engineering firms. Additional expertise, when needed, is available through I-ENG-A® of Rochester & Twin Cities, A Division of WSE Engineering Services, Ltd. in the following disciplines:

| | | |
|--|---|--|
| AISC Steel Erection | Ground Water/Storm Water | Risk Management/Risk Analysis |
| ANSI | Hazardous Waste and Nonhazardous Waste | Road Construction |
| API | Health and Safety (CIH) | Road Geometrics |
| ASME | Heavy Equipment Failure Analysis | Roof Systems |
| ASTM | Gun Design | Safety Belt Usage |
| AWS | High Voltage Transmission and Power Generation (Commercial, Residential and Industrial) | Sanitary |
| AWWA | Highway and Work Zone Safety | Security |
| Acoustic Emission | Household Appliances Fire Investigation | Septic Failures |
| Analytical Chemistry | Human Factors (Accident Reconstruction) | Sick Building Syndrome |
| Architectural Design and Design Practices | HVAC Design | Site Design |
| Asbestos | Hydraulics and Hydrology | Slip and Fall Analysis |
| Biochemistry and Bioinstrumentation | HVAC&R Mechanical Systems | Slope Stability |
| Blasting | Hydrogeology (Geologist) | Soils and Geologic Investigations |
| Bridges and Roadways | Indoor Air Quality (CIH) | Sprinkler and Fire Suppression System |
| Burner Malfunctions | Industrial Power Systems | Sprinkler Discharge |
| Building and Land Surveying | Industrial Hygiene (Mold, Fungi, Bacteria) | SSPC Industrial Painting |
| CERCLA RI/FS Investigations | Industrial Safety and Operation | Steel and Wood-framed |
| Building Codes and Contract Administration | Landfills | Support Structures |
| Chemical and Nuclear Waste Issues | ISO14001 | Storage Process Tank Inspectors |
| Civil Engineering | Leaks | Storm Water |
| Computer Based Analytical Methods | Levees | Structural Engineering |
| Concrete Failures | Lightning Damages/Determination | Structural Fire Investigation |
| Construction Defects | Liquid Penetrant | Surveying |
| Code Interpretation | Litigation Support | Surveying Disputes |
| Controls System Engineering and Construction | Low Voltage Distribution Systems | Tanks Testing Programs |
| Crane Collapse | Machining and Machine Design | Traffic Accident Reconstruction |
| Dams | Magnetic Particle | Traffic Accidents and Roadway Geometrics |
| Construction Practices and Safety Design | Materials of Construction | Traffic Law |
| Dikes | Materials Science | Ultrasonic |
| Drainage | Mechanical Design/Failure | UST/AST |
| Earth Movement | Medical Instrument Design | Utilities and Drainage |
| Eddy-Current | Micromachining and Instrument Analysis | Vehicle Fire Investigation |
| Electrical Controls and Failures | Mining | Vehicular Mechanical Investigations |
| Electrical Fire Cause and Origin | Moisture Surveys (Roofs, EIFS, Floors) | Vessel and Pipe Rupture |
| Electrical Injuries | Mold Investigation | Vibration |
| Electrical Utility Power Systems | Mold Remediation Planning | Visibility Concepts |
| Environmental | NCE | Visual Testing |
| Environmental Management and Remediation | Oil and Gas | Waste Water |
| Failure Analysis (Mechanical/Civil) | Paving | Water Management |
| FDM-Confined Space Entry and Rescue | Pipelines | Water Quality |
| Fire and Arson Investigation | Post Office- Multiple Design | Welded Fittings |
| Flooding/Flood Control | OHSA, ADA, Building Code Evaluations | Wind Storm Damage |
| Fluid Handling Systems | Product Failure/Liability | Wind, Floor and Fire Damage Assessments |
| Footings | Project Management | Wood Trusses |
| Foundation Failure | Radiographic | Zoning and Planning |
| Structural Analysis | Railroads | |
| Foundation Walls | RCRA Hazardous Waste | |
| Freeze-Ups | Recreation Centers | |
| Gas Explosions | Refrigeration Systems Design | |
| Geosynthesis | Regulatory Technician | |
| Geotechnical | Replacement Costs | |
| Grading Issues | Reservoirs | |

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APPROACH & PROCESS



Our investigative services extend to clients in all areas of insurance, loss, and loss mitigation. Typically, an assignment begins with a phone call, letter, fax or email from a potential client. During the initial client interview process, we request certain specific information relating to the case. Items such as the following may be discussed:

- Type of loss
- Date of loss
- Name and address of Insured
- Name and address of Claimant, if different
- Policy number
- Claim Number
- Name and telephone number of contact person at Adjuster's Office
- Estimated value of claim
- General outline of policy coverage

**WSE Engineering Services, Ltd.
has established an exceptional
reputation for outstanding service
by providing our clients with
dedicated and skilled personnel
committed to their work.**

Additionally, we solicit other general information that may be available:

- Any records and documents already obtained or available
- Any pertinent information in Adjuster's file
- Circumstances of this loss

If no records or documentation are available from a client or adjuster, we may choose to prepare additional requests for data, directly to the parties involved, their representatives, or any associated insurance providers always copying our client on the communications. Depending on the circumstances, we may also contact the parties involved to arrange an appointment and begin the forensic investigation at the location of damage, loss, or accident.

If the client has obtained records and documents, we will request that they be forwarded to us. After examination, we will consult with the client to agree on the plan for the investigation.

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OUR POLICY IN CASE HANDLING



1. **I-ENG-A[®] of Rochester & Twin Cities, A Division of WSE Engineering Services, Ltd.** will hold an initial discussion with you (the client) at no charge to validate the need for a case assignment.
2. When you offer the assignment, and we accept the assignment, we mutually agree on the initial phase(s) of the investigation and acceptable hours/charges (or not to exceed).
3. As we complete each phase of the assignment, we will provide you an oral report. You provide us with one of the following directions:
 - a. You decide no further analysis is required, and authorize our final billing.
 - b. You decide the analysis is complete, direct us to submit a written report, and authorize our final billing with submission of the report.
 - c. You decide to continue with the next phase of the assignment.
4. If you decide to continue the assignment, you may expect the following:
 - a. You have authorized us to proceed; we will formally acknowledge the assignment, and submit a final bill for the analysis.
 - b. With the bill, we will submit additional time/charge estimate for completing the next phase of the assignment and an amount of the deposit required to begin the phase.
 - c. During the assignment, we will provide you verbal progress reports at least every two weeks, and submit monthly progress billing.
 - d. When we complete the assignment, we will provide a complete verbal report, which we will formalize in writing only upon your authorization to do so.
 - e. We will submit a written report (if you have authorized one) and a final billing.
5. We will provide you with timeliness and the services of qualified experts through our direct staff, our substantial resources and those of the Investigative Engineer's Association. We will handle our assignments in a cost effective manner leaving you in control at all times.

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Tom Wiener, PE (MN, MT, AZ, SD)



Tom Wiener is a licensed Professional Engineer and serves as the CEO/President for WSE + MASSEY Engineering & Survey LLC. He has 30 years of experience in the construction and engineering industry including experience in both the public and private sectors. Tom's diverse background includes experience in construction management, design management, project delivery, quality management, contract administration, construction inspection, construction surveying, legal surveying, materials engineering, materials testing and project controls.

Education:

Bachelor of Civil Engineering
South Dakota State University.

Registration / Licensure:

Professional Engineer:
Minnesota, Montana, Arizona
and South Dakota

Professional Affiliations:

Minnesota Surveyors and
Engineers Society (MSES)

Project Management Institute

Civic Affiliations/Boards:

Rochester Area Builders

Rochester Chamber of Commerce

Kasson Chamber of Commerce

Plainview Area Development Co.
(PADCO)

Plainview Planning Commissioner

Project Experience

As a consultant, Tom functioned as the Assistant Project Manager, who reported to a MnDOT project manager. Tom was responsible to:

- Serve as the owner's representative in coordinating the project with external stakeholders.
- Managing plan production of a design consultant as well as coordinating necessary MnDOT functional input and team quality reviews; to include, but not limited to, scheduling meetings, preparing meeting agendas and keeping meeting minutes for applicable project meetings (summarizing findings for the next user in the process), disseminating documents timely and archiving historical decision documents.
- Provide project controls including updating and analyzing the project's design schedule, identifying & keeping an issues/action items list, creating & reviewing the risk register, reviewing staff or consultant hours expended, and maintaining project metrics.
- Develop or manage evolving construction cost estimates.
- Develop or manage development of Contract Time utilizing Primavera P6

Tom has managed dozens of projects for MnDOT projects as a consultant. His most relevant experience regarding the TH 246 Nerstrand (CSAH 26 to TH 56) project includes managing the design phase for the following notable MnDOT D7 projects.

- 1703-69 (TH60) – 8-mile expansion from 2 lanes to 4.
- 5209-74 (TH169) – 8 miles of Concrete surfacing, Mill & Overlay
- Numerous others - 8309-55(60), 8306-13(30), 1701-27(30), 7205-114(19), 5209-80(169), 5209-81(169), 1703-82(60), 0708-42(60), 1710-113(68), 8102-28(13), 0805-115(15) and 3205-34(71)

Tyler Mandler, PE (MN)



Tyler Mandler is a licensed Professional Engineer and serves as the Director of Transportation for WSE + MASSEY Engineering & Survey Ltd. He has 8 years of experience in the surveying and engineering industry including experience in both the public and private sectors. Tyler's background includes experience in highway design, civil site design, hydraulic analysis, river modeling, project management, construction contract administration, and construction inspection.

Education:

Bachelor of Science in Civil Engineering
Minnesota State University,
Mankato

Registration / Licensure:

Professional Engineer:
Minnesota

Professional Positions:

Director of Transportation

WSE + Massey

Construction Project Supervisor

MN Department of
Transportation

Graduate Engineer

MN Department of
Transportation

Project Experience

In the public sector, Tyler served as a graduate engineer in a variety of disciplines of highway design. Throughout this role he was responsible to:

- Analyze life cycle costs of paving alternatives and recommended material designs.
- Manage utility coordination between the State and facility owners within MnDOT right of way.
- Charter and scope future construction projects for a 10-Year highway improvement plan.
- Inspect construction activities and manage construction contracts both as a field inspector and as a project supervisor.

As a consultant, Tyler functioned as a Project Manager, who reported to a MnDOT. Tyler was responsible to:

- Serve as the owner's representative in coordinating the project with external stakeholders.
- Managing plan production of a design consultant as well as coordinating necessary MnDOT functional input and milestone plan reviews. This includes scheduling meetings, preparing meeting agendas and keeping record of design decisions regarding the project.
- Provide project controls including updating and analyzing the project's design schedule, identifying & keeping an issues/action items list, reviewing staff or consultant hours expended.
- Develop or manage evolving construction cost estimates.
- Develop Contract Time utilizing Primavera P6 and other methods.

Tyler has managed multiple projects for MnDOT projects as a consultant, including:

- 6780-124 (I90) – 11-mile Unbonded Concrete Overlay.
- 0702-131 (TH14) – RCI construction at Eagle Lake.

Les Conway, PE (MN)



Les Conway is a Senior Project Manager and Senior Staff Engineer with over 30 years of experience in civil, geotechnical, and environmental engineering. He is a graduate of Texas Tech University with a Bachelor of Science in Engineering Physics. Geotechnical engineering includes deep foundation design and analysis. Environmental engineering includes contaminated (ag chemicals and fuel) water remediation facilities and soil remediation. Civil engineering services include transportation (mostly airport), planning, design & construction, storm water management, project management, and financial consulting.

Education:

Bachelor of Science in Engineering Physics, Texas Tech University, 1986

Registration / Licensure:

Minnesota Professional Engineer #23292

North Dakota Professional Engineer #PE-9049 (Inactive)

Wisconsin Professional Engineer # 29987-006 (Inactive)

Iowa Professional Engineer # 14950 (Inactive)

Michigan Professional Engineer # 6201044800 (Inactive)

Professional Affiliations:

American Society of Civil Engineers

Minnesota Society of Professional Engineers

American Public Works Association

Project Experience

- Branch office manager and staff engineer for deep foundation designs and analyses.
- Geotechnical and construction materials testing services
- Construction Manager and Superintendent on government funded construction and environmental remediation projects.
- Aviation and airport related planning, engineering, and environmental services for airports nationwide.
- City of Rochester, MN airport engineer from 2006 to 2014.
- Storm water management, design, and construction.
- Pavement management, design, and remediation.
- Urban and rural planning services for subdivision developments.
- Utility design and construction.
- Financial planning, feasibility, and cost estimating.

Michael Rask, CMWP



Mike is the Director of GIS and Environmental Department Manager for WSE + Massey Engineering & Surveying Ltd. Mike brings over ten years of engineering and consulting experience throughout Minnesota, Wisconsin, Iowa, and North Dakota. He works with both public and private-sector clients primarily across Southeastern Minnesota and has extensive experience in working on projects focused in environmental sciences.

Education:

Bachelor of Science in Biology
University of Wisconsin – La Crosse, 2012

Associate of Applied Science
Supervisory Management
Southeast Technical – Winona

Certifications / Training:

MN Erosion & Stormwater
Management
Construction Site Manager

MN Erosion & Stormwater
Management
SWPPP Designer

Certified Minnesota Wetland
Professional

MN Certified Asbestos
Inspector

40-Hour HAZWOPER

Project Experience

As the lead for the Geographic Information Systems and Environmental Departments, Mike's tasks with developing and maintaining effective working relationships to the needs of our clients and Company. His relevant experience includes.

- Maintain GIS inventory and online GIS resources for the Company, including infrastructure databases; Prepare GIS mapping products for all departments.
- Coordinate and provide recommendations to the Project Engineer / Manager for engineering, GIS, & AutoCAD assignments.
- Collect and analyze GIS and surveying data for engineering, planning & environmental projects.
- Provide technical assistance and draft reports for internal/external clients.
- Review codes, ordinances, standards, and regulations planning.
- Drafting plans in AutoCAD.

As part of a previous employer, Mike also gained valuable experience including:

- Manage multiyear, multidiscipline engineering and environmental projects.
- Performing indoor air quality tests and monitoring
- Conducting Asbestos Inspections
- Performing Hazardous Materials Inventories.
- Assisting with Phase I and Phase II Environmental Assessments
- Perform compliance inspections for public and private projects.
- Design Construction Stormwater Pollution Prevention Plans (SWPPP).
- Experience in assisting with traffic studies (field and office).

Ryan Schoenfelder, EIT, LSIT



Ryan Schoenfelder is a recent graduate from the University of North Dakota with a Bachelor of Science in Civil Engineering. He has 3 years of experience in the surveying and engineering industry. Pursuing dual licensure, Ryan has both field and technical experience critical for engineering design projects. While attending college Ryan was a member of the Division 1 football team and volunteered for over 60 hours of community service each year.

Education:

Bachelor of Science in Civil Engineering
University of North Dakota, 2023

Registration / Licensure:

Engineer in Training
Land Surveyor in Training
Notary Public (Minnesota)

Professional Affiliations:

Minnesota Surveyors and Engineers Society (MSES)
Minnesota Society of Professional Surveyors (MSPS)
American Society of Civil Engineering (ASCE)

Project Experience

As a surveyor and EIT, Ryan has climbed the ranks starting as a survey field technician, to survey crew chief, engineering technician, and finally EIT. In these roles Ryan's responsibilities included the following:

- Lead a survey crew in the field to complete boundary, topographic, and construction surveys.
- Drafting of legal survey documents including Certificates of Survey, Easement Descriptions, ALTA Survey.
- Preliminary design and drafting of civil construction plans utilizing AutoCAD Civil 3D.
- Develop conceptual plans for planning and development purposes.
- Attend local public hearings to represent owners and/or developers as a consultant.

Ryan has seen many projects from beginning to end while having an integral role in the success of the project. Some of these projects include:

- Pavilion Estates Development – Topographic survey, construction staking, final plat hearings.
- Flats on Felty – Conceptual plans, pre-development meetings, site development plan, host neighborhood informational meeting.
- Farrell Equipment – Project manager, pre-development meeting, site development plan, grading plan, host neighborhood informational meeting.

NATIONAL CLIENTS LIST



The Investigative Engineers Association (I-ENG-A®) network has worked with most major insurance companies since its inception in 1991. Following is a list of many of the companies who have used our services. If you require further information, please email your request to info@ienga.com.

| | | | |
|-----------------------------------|---|-------------------------------------|---|
| AAA | Continental | Hamilton Farmers' Mutual | Parkway Insurance |
| Acuity, Inc. | Continental Western Group | Hanover Insurance Company | Peerless Insurance |
| Adjusters International | Corporate Claims Management | Harbin Adjusters | Pekin Insurance |
| Aetna | Corrick, Peter & Associates | Harleysville Insurance Company | Pilot Insurance |
| AIG Claims Services | Country Companies (CCI) | Hartford Ins. Group | Preferred Risk Mutual |
| Allied Group Insurance | Crawford & Company | Heritage | Prudential Insurance |
| Allstate Insurance Co. | Crawford & Company (Crum & Forster) | Home Insurance Co. | Prudential-LMI Commercial Insurance Co. |
| American Family Insurance | Cumberland Insurance Group | Hoosier Insurance | R. Ian Pepper Insurance Adjusters, Inc. |
| American Fire and Indemnity | Custard Insurance | Hubanks & Kendall, Inc. | RBT Adjusters, Inc. |
| American Hardware Insurance | Economical Mutual Ins. Co. | INA Insurance Co. | Republic Insurance Group |
| American Indemnity Group | EMC Insurance Company | Indiana Farmers Mutual | Royal Insurance |
| American States Insurance Company | Employers Mutual Insurance | Indiana Insurance | Safeco |
| Amerisure | Encompass Insurance | Island Insurance Companies | Sams & Associates |
| Ameriprise | Erie Insurance Group | ITT Hartford | Sazant, Grenier & Assoc. |
| Amherst, Inc. | Evans & Dixon | Kemper Insurance | Scheppers O'Brien |
| Amica | Excelsior Exchange | Lashley & Bear | Scottsdale Ins. Co. |
| Amica Mutual Ins. Co. | Farm Bureau | Law Offices of Cozen & O'Conner | St. Paul Fire & Marine |
| Anthem Insurance Company | Farmer's Home Mutual | Leamon Adjusting Co. | St. Paul/Travelers Insurance |
| Appalachian Claims Service ARM | Farmers Insurance Group | Lemars Mutual Insurance | Stivers & Powers |
| Armed Forces Insurance | Farmers Mutual of Nebraska | Liberty Mutual | State National Insurance |
| Associated Claims Service | Federated Mutual Insurance Co. | Lindsey Morden Claim Services, Inc. | Tessier & Associates/Halifax Ins. |
| Associates Insurance Adjusters | Fidelity National Insurance | LMI | The Shelby Insurance Group |
| Atlantic Mutual Insurance Co. | Fireman's Fund | Lyons, Brandt, Cook & Hiramatsu | The Hartford |
| Auto Owners Insurance | First Insurance Company of Hawaii | Markel Insurance Company of Canada | TIG Insurance Group |
| Bankers & Shippers | Francis, LaBrash, Quibell, & Associates | Maryland Casualty | TransAmerica (Now TIG) |
| Bierman-Condroy | Frontier Adjusters of Hawaii | Maryland Insurance Group | Travelers Insurance Co. |
| Bi-State Claims | GAB Business Services, Inc. | Meredith Adjusting Service | Travelers Property Casualty |
| Billings Adjusting Service | GAB Robins | Mid-Continent Casualty | Travelers |
| Boat US | Gallagher Bassett | Miller's Mutual Ins. Co. | UCIG |
| Buttner Associates | Garden City Claim Service | Morse, David & Associates | U.S.F. & G. |
| Cal Farm | Gay & Taylor | Motorists Insurance Co. | Underwriters Adjustment Bureau |
| Cannon Cochran Mgmt. Svcs, Inc. | General Accident | Motorists Mutual Insurance | United Fire Group |
| Canyon State Insurance | Germantown Mutual | MPI | USAA |
| Central Texas | Global Claims Service | MSI Insurance | Utah Home Fire Insurance |
| CNA Property Claims Division | Gore Insurance | National Interstate | Wausau Ins. |
| CGU | Goward, Inc. | Nationwide Insurance Co. | West Bend Mutual |
| Chrysler Insurance | Grange Mutual Casualty | Nixon & Company | Western National Assurance |
| Chubb Group | Grange Insurance Associates | Nodak Mutual Insurance Co. | Westfield Companies |
| Church Mutual Insurance | Great American Insurance | Northbrook Insurance | Zurich North American |
| Cincinnati Insurance Co. | Great Oaks Insurance Co. | Nova Casualty Company | ZC Sterling Insurance |
| CNA Insurance | Guardian Insurance | Ohio Casualty Group | |
| Columbia Insurance Company | Guide One Insurance | ORION NATIONAL | |
| Commercial Insurance | Halifax Insurance | Pacific Insurance Company | |
| Commercial Union Ins. | | | |

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ORDER FORM



There are several methods to order a claim investigation:

1. Complete this form and email to wse-mn@ienga.net
2. Call and place a verbal order at (507) 634-4505
3. Go to <http://www.ienga.net/assignment-form/>

Name: _____ Title: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Email: _____ Phone: _____ Fax: _____
Claim No _____ Date of Loss: _____

Your Client _____
Adverse Party: _____
Location of Occurrence: _____
City: _____ State: _____ Zip: _____

Additional Instructions: _____

- | | |
|---------------------------------------|------------------------------------|
| _____ Traffic Accident Reconstruction | _____ Property and Structural |
| _____ Construction Defect | _____ Mechanical and Electrical |
| _____ Personal Injury | _____ Fire and Arson Investigation |
| _____ Product Liability | _____ Cause and Origin |

Other (Please Describe): _____

Completion Target Date: _____ Priority Level: Low Med High

INVOICING INFORMATION:

Invoice To: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____

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HOURLY RATES*

- Sr. Engineer \$ 250.00/hr
- Engineer-In-Training \$ 200.00/hr
- Principal Engineer \$ 300.00/hr
- Field Technician \$ 175.00/hr
- Depositions & Court \$ 450.00/hr
- Construction Consultant \$ 250.00/hr
- Sr. CAD Draftsman \$ 130.00/hr
- CAD Draftsman \$ 100.00/hr
- Sr. Clerical Support \$ 75.00/hr
- Clerical Support \$ 50.00/hr
- One-Person Survey Crew \$ 180.00/hr
- Two-Person Survey Crew \$ 250.00/hr

EXPENSES

- Sub-Consultants Invoice Cost + 20%
- Shipping Invoice Cost + 10%
- Laboratory Analysis Invoice Cost + 10%
- Mileage Current Federal Rate + \$0.05 / mile
- Large Evidence \$200 pick-up / \$75 per month storage
- Small Evidence \$100 pick-up / \$25 per month storage
- Miscellaneous Office & Reproduction Invoice Cost + 10%

*Hourly Rates listed are standard rates for short-term or quick turnaround projects and are negotiable dependent upon length and complexity of the project.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/09/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|--|--|--|---------------------|
| PRODUCER Ross Nesbit Agencies, Inc. 12 Civic Center Plaza #1635 Mankato MN 56001 | | CONTACT NAME: Quinn Streich PHONE (A/C, No, Ext): (507) 625-5558 FAX (A/C, No): (507) 625-7166 E-MAIL ADDRESS: qstreich@nesbitagencies.com | |
| | | INSURER(S) AFFORDING COVERAGE | |
| | | INSURER A: West Bend | NAIC # 15350 |
| | | INSURER B: Midwest Ins Co | 10895 |
| | | INSURER C: CNA | |
| | | INSURER D: | |
| | | INSURER E: | |
| | | INSURER F: | |

COVERAGES

CERTIFICATE NUMBER: 22-23

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|-----------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | A655735 | 10/16/2022 | 10/16/2023 | EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$ |
| A | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | | | A655735 | 10/16/2022 | 10/16/2023 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | A655735 | 10/16/2022 | 10/16/2023 | EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$ |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N N | N/A | 0101WP105249901 | 10/16/2022 | 10/16/2023 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |
| C | Professional/Pollution Liability | | | AEH591894009 | 10/16/2022 | 10/16/2023 | Aggregate Limit \$2,000,000 Per Claim \$2,000,000 Deductible per claim \$500 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

| | |
|-------------------------------|--|
| For Information Purposes Only | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  |
|-------------------------------|--|

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Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

| | | | |
|--|---|---|--|
| Print or type. See Specific Instructions on page 3. | 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. WSE Engineering Services, Ltd. | | |
| | 2 Business name/disregarded entity name, if different from above WSE Massey Engineering & Surveying, Ltd. | | |
| | 3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____ | 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i> | |
| | 5 Address (number, street, and apt. or suite no.) See instructions. 1765 Restoration Road SW | Requester's name and address (optional) | |
| | 6 City, state, and ZIP code Rochester, MN 55902 | | |
| | 7 List account number(s) here (optional) | | |

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

| | | | | | | | | | | |
|---------------------------------------|---|--|---|---|---|---|---|---|---|---|
| Social security number | | | | | | | | | | |
| | | | | | | | | | | |
| or | | | | | | | | | | |
| Employer identification number | | | | | | | | | | |
| 4 | 7 | | - | 5 | 0 | 7 | 1 | 0 | 8 | 0 |

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

| | | |
|------------------|----------------------------|------------------------|
| Sign Here | Signature of U.S. person ▶ | Date ▶ 1-2-2023 |
|------------------|----------------------------|------------------------|

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.